

**TOWN OF PARIS
BOARD OF SELECTMEN**

**Monday, August 12, 2019
PARIS TOWN OFFICE – 6:30 pm**

1. **Call to Order by the Chair of the Board.**
2. **Pledge of Allegiance to the flag led by the Board of Selectmen.**
3. **Chairman’s correspondence**
4. **Consideration of the minutes: July 22, 2019**
5. **Consideration of the following warrants:**
 - Accounts Payable Warrants: 9 (\$16,366.85), 11 (\$7,237.32), 12 (\$400.00) and 14 (\$380,653.15)
 - Payroll Warrants: 8 (\$24,025.59), 10 (\$22,640.61) and 13(\$25,413.25)
6. **Licenses:**
 - a. Consideration and Discussion on a liquor license renewal for Luchador Tacos LLC, 3 Nichol Street, South Paris, ME
(Please remember to sign with a blue pen)
7. ***Town Manager Update***
 - a. Community Day
 - b. Elections
 - c. Plant donation
8. ***Citizen’s Comments***
9. ***Select Board Comments***
10. ***Unfinished Business:***
 - a. Consideration and discussion on signing an updated “Dishonored Check Policy”.
11. ***New Business:***
 - a. Consideration and discussion on authorizing the Town Manager to sign a fuel contract with CN Brown.
12. ***Executive Session***

Adjournment

Additional Information –

Up and coming dates to mark on your calendars –

- Election – August 22, 2019 – 2pm to 7pm at the Town Office
- Selectmen Meeting – August 26, 2019 – 6:30pm at the Town Office
- **Town Office Closed – September 2, 2019**

Pending items:

Current vacancies on Boards/Committees:

- Appeals Board – 2 full members, 2 alternate member
- Planning Board – 2 alternates

**Town of Paris
33 Market Square
South Paris, Maine 04281**

Selectmen's Meeting Minutes

Date and Time: Monday, July 22, 2019

Location: Paris Town Office

1. The Selectmen's meeting was called to order at 6:30pm by the Chair, Mr. Brackett. Board members who were present: Mr. Summers and Mr. Kilgore.
2. Pledge of Allegiance led by the Board
3. Chairman's correspondence - none
4. Consideration of the minutes from July 8, 2019. On a motion made by Mr. Kilgore and seconded by Mr. Summers to approve the minutes from July 8, 2019. Motion passed 3-0.
5. Consideration of the following warrants:

Accounts Payable Warrants: 4 (\$13,070.65) and 7 (\$344,583.02)

Payroll Warrants: 3 (\$24,378.40), 5 (\$25,624.80) and 6 (\$48.31)

On a motion made by Mr. Summers and seconded by Mr. Kilgore to approve **Accounts Payable Warrants: 4 (\$13,070.65) and 7 (\$344,583.02)** and **Payroll Warrants: 3 (\$24,378.40), 5 (\$25,624.80) and 6 (\$48.31)** as presented. Motion passed 3-0.

6. **Licenses:**

- a. NONE

8. ***Interim Town Manager Update:***

- a. **Solar Farm:** In the town gravel pit?
- b. **FY 18-19 liens:** Tax Collector updated the Board regarding the liens.
- c. **New Patrol Officer Hire:** Daniel Hastings and he will start in a couple of weeks.
- d. **Highway wages:** Town Manager updated the Board with other town's rates for pay.
- e. **Railroad tracks:** Work being done on August 10th and 11th on the tracks by Ripley & Fletcher
- f. **Basketball hoop on Tremont Street:** A resident from Paris Hill would like to fix the basketball hoop on Tremont Street.

Town Manager informed/updated the Board and residents.

Listen to the tape for full dialogue

9. **Citizen's Comments:**

Residents from Christian Ridge Road, Mount Mica and Paris Hill came to speak about the ditching that is taking place on Christian Ridge Road. On a motion made by Mr. Summers and seconded by Mr. Kilgore to have Rob Prue come out and take look at the Harrington property. Motion passed 3-0.

Listen to the tape for full dialogue

10. **Select Board Comments**

- Mr. Summers – Mary Beth Caffey passed away today.
- Mr. Kilgore – Notification of the meeting in the Sun Journal paper.
- Mr. Brackett – Nothing

Listen to the tape for full dialogue

11. Unfinished Business

- a. Consideration and discussion concerning the \$200,000.00 increase to the Capital line from town meeting. No action taken, discussion only.
- b. Consideration and discussion concerning the street light project. Discussion only. It will be 4-8 weeks for lights to arrive, and the buyout from CMP will be \$28,000.00.

12. New Business

- a. Consideration and discussion concerning signing the special election warrant. On a motion made by Mr. Summers and seconded by Mr. Kilgore to approve and sign the warrant. Motion passed 3-0.
- b. Consideration and discussion concerning approving an amended job description for the Police Department. On a motion made by Mr. Summers and seconded by Mr. Kilgore to approve the amended job description. Motion passed 3-0.

13. Executive Session

ADJOURNMENT –

On a motion made by Mr. Summers and seconded by Mr. Kilgore to adjourn the meeting at 8:00pm. Everyone was in favor, motion passed 3-0!

Elizabeth Knox, Town Clerk/Secretary

Approval; Board of Selectpersons, Town of Paris, this 12th day of August, 2019

Name	Signature
Russell Brackett	
Selectmen	
Selectmen	
Peter Kilgore	
Christopher Summers	

Warrant Recap

Warrant 9

Vendor-----	Amount	Account-----
00949 ADMIRAL FIRE & SAFETY, INC	53.95	POLICE DEPT / POLICE DEPT. - OPERATING / SAFETY EQUIP
00949 ADMIRAL FIRE & SAFETY, INC	330.80	POLICE DEPT / POLICE DEPT. - OPERATING / SAFETY EQUIP
00949 ADMIRAL FIRE & SAFETY, INC	34.95	POLICE DEPT / POLICE DEPT. - OPERATING / SAFETY EQUIP
00949 ADMIRAL FIRE & SAFETY, INC	239.80	POLICE DEPT / POLICE DEPT. - OPERATING / UNIFORMS
00949 ADMIRAL FIRE & SAFETY, INC	127.90	POLICE DEPT / POLICE DEPT. - OPERATING / UNIFORMS
00949 ADMIRAL FIRE & SAFETY, INC	46.95	POLICE DEPT / POLICE DEPT. - OPERATING / SAFETY EQUIP
00871 ADVANCE AUTO PARTS	27.94	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
00871 ADVANCE AUTO PARTS	5.97	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01486 BLUETARP CREDIT SERVICES	8.99	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01862 Center for Education & Employment Law	254.95	POLICE DEPT / POLICE DEPT. - TRAIN/TRAVEL / TRAINING
00374 D.J.'S MUNICIPAL SUPPLY, INC.	37.98	HWY SEASONAL / HIGHWAY DEPT - OPERATING / SAFETY EQUIP
00374 D.J.'S MUNICIPAL SUPPLY, INC.	189.99	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01712 E.J.PRESCOTT INC	1,234.35	CAPITAL FUND / ROAD RECON. - UNCLASSIFIED / ROAD CONSTR
00809 ECI MATERIALS	4,187.00	CAPITAL FUND / ROAD RECON. - UNCLASSIFIED / ROAD CONSTR
01613 KINGSTON BROWN	61.89	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / CEO/ASSESSOR
00798 OCCUPATIONAL HEALTH CENTERS	492.00	HWY SEASONAL / HIGHWAY DEPT - OPERATING / CONT/DRUG
00033 OXFORD COUNTY EAST	57.00	UNCLASSIFIED / GENRL GOV'T - GEN SUPPLIES / LIEN FILINGS
00069 PARIS FARMERS UNION	10.34	ADMIN. / GEN. ADMIN - REPAIR/MAINT / BLDG
00189 RESPONSIBLE PET CARE	66.00	UNCLASSIFIED / A/C SERVICES - UNCLASSIFIED / A/C CATS
01560 ROWE FORD SERVICE	2,531.28	ADMIN. - MISC REVENUE
00025 STATE OF MAINE, BMV	4,208.00	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	330.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	1,743.29	GEN'L GOV / MV SALES TAX
01761 UNIFIRST CORPORATION	85.53	HWY SEASONAL / HIGHWAY DEPT - OPERATING / UNIFORMS
Prepaid Total--	0.00	
Current Total--	16,366.85	
Warrant Total--	16,366.85	

Warrant Recap

Warrant 11

Vendor-----	Amount	Account-----
01565 CAROLYN COSTANZI	400.00	PARKS & REC / PARKS - REPAIR/MAINT / HIGHWAY BLDG
01229 MATT LOOSIGIAN	350.00	PARKS & REC / PARKS - REPAIR/MAINT / PARK CONCERT
00208 STAPLES CREDIT PLAN	60.89	POLICE DEPT / POLICE DEPT. - GEN SUPPLIES / OFFICE
00208 STAPLES CREDIT PLAN	14.99	ADMIN. / GEN. ADMIN - GEN SUPPLIES / OFFICE
00208 STAPLES CREDIT PLAN	52.58	ADMIN. / GEN. ADMIN - GEN SUPPLIES / OFFICE
00208 STAPLES CREDIT PLAN	288.90	ADMIN. / GEN. ADMIN - GEN SUPPLIES / OFFICE
00208 STAPLES CREDIT PLAN	103.49	POLICE DEPT / POLICE DEPT. - OPERATING / INVESTIGATE
00208 STAPLES CREDIT PLAN	52.81	ADMIN. / GEN. ADMIN - GEN SUPPLIES / OFFICE
00208 STAPLES CREDIT PLAN	100.98	POLICE DEPT / POLICE DEPT. - GEN SUPPLIES / OFFICE
00208 STAPLES CREDIT PLAN	29.16	ADMIN. / GEN. ADMIN - GEN SUPPLIES / OFFICE
00208 STAPLES CREDIT PLAN	18.19	ADMIN. / GEN. ADMIN - OPERATING / CLEANING SUP
00025 STATE OF MAINE, BMV	3,343.00	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	396.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	1,908.51	GEN'L GOV / MV SALES TAX
01767 W.B. MASON	6.02	ADMIN. / GEN. ADMIN - OPERATING / CLEANING SUP
01767 W.B. MASON	2.80	POLICE DEPT / POLICE DEPT. - GEN SUPPLIES / OFFICE
01767 W.B. MASON	80.40	ADMIN. / GEN. ADMIN - GEN SUPPLIES / OFFICE
01767 W.B. MASON	28.60	ADMIN. / GEN. ADMIN - GEN SUPPLIES / OFFICE

Prepaid Total--	0.00
Current Total--	7,237.32
Warrant Total--	7,237.32

Warrant Recap

Warrant 12

Vendor-----	Amount	Account-----
01565 CAROLYN COSTANZI	400.00	PARKS & REC / PARKS - REPAIR/MAINT / CONCERTS

Prepaid Total-- 0.00

Current Total-- 400.00

Warrant Total-- 400.00

Warrant 14

Vendor-----	Amount	Account-----
00949 ADMIRAL FIRE & SAFETY, INC	363.80	POLICE DEPT / POLICE DEPT. - OPERATING / UNIFORMS
00871 ADVANCE AUTO PARTS	35.09	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
00871 ADVANCE AUTO PARTS	240.30	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
00871 ADVANCE AUTO PARTS	36.39	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
00871 ADVANCE AUTO PARTS	3.89	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00871 ADVANCE AUTO PARTS	46.38	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / EQUIPMENT
01486 BLUETARP CREDIT SERVICES	25.33	UNCLASSIFIED / GENRL GOV'T - GEN SUPPLIES / CONTINGENCY
01084 BUDGET DOCUMENT TECHNOLOGY	277.90	ADMIN. / GEN. ADMIN - OPERATING / PARTS & SUPP
00005 C.N. BROWN	767.76	HWY SEASONAL / HIGHWAY DEPT - OPERATING / DIESEL
00005 C.N. BROWN	443.52	HWY SEASONAL / HIGHWAY DEPT - OPERATING / DIESEL
00005 C.N. BROWN	616.84	HWY SEASONAL / HIGHWAY DEPT - OPERATING / DIESEL
00035 CENTRAL MAINE POWER	34.74	PARKS & REC / PARKS - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	581.87	FIRE DEPT. / FIRE STATION - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	327.96	ADMIN. / GEN. ADMIN - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	254.34	POLICE DEPT / PD STATION - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	19.17	HWY SEASONAL / TOWN GARAGE - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	45.20	PARKS & REC / PARKS - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	4,274.79	UNCLASSIFIED / STREET LIGHT - PUB. SAFETY / ST/TRAF.LITE
00035 CENTRAL MAINE POWER	217.00	HWY SEASONAL / TOWN GARAGE - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	28,682.00	UNCLASSIFIED / GENRL GOV'T - GEN SUPPLIES / CONTINGENCY
01154 COMMUNICATION CONSULTING	261.20	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
01865 Custom Center Group LLC	468.00	POLICE DEPT / POLICE DEPT. - OPERATING / UNIFORMS
01688 Dawn Waisanen	157.00	SPEC REV / Paris Park
00809 ECI MATERIALS	1,736.50	HWY SEASONAL / HIGHWAY DEPT - OPERATING / GRAVEL
00809 ECI MATERIALS	440.00	HWY SEASONAL / HIGHWAY DEPT - OPERATING / GRAVEL
01290 ELIZABETH KNOX	10.97	SPEC REV / Paris Park
01290 ELIZABETH KNOX	27.97	ADMIN. / GEN. ADMIN - GEN SUPPLIES / OFFICE
01290 ELIZABETH KNOX	23.88	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / DUES/SUBSCR.
00008 FIRE TECH & SAFETY OF N.E.,INC	74.00	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
00008 FIRE TECH & SAFETY OF N.E.,INC	385.00	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
00328 GEE & BEE SPORTING GOODS, INC.	69.99	SPEC REV / Ballfield
01472 GREAT AMERICA FINANCIAL SVCS.	84.70	ADMIN. / GEN. ADMIN - OPERATING / PARTS & SUPP
01821 GWI	86.24	FIRE DEPT. / FIRE DEPT - COMMUN. / TELEPHONE
01821 GWI	72.83	ADMIN. / GEN. ADMIN - UTILITIES / TELEPHONE
01821 GWI	57.19	POLICE DEPT / POLICE DEPT. - COMMUN. / TELEPHONE
01821 GWI	25.90	HWY SEASONAL / TOWN GARAGE - COMMUN. / TELEPHONE
01866 Harold Burrington	200.44	HWY SEASONAL / HIGHWAY DEPT - OPERATING / UNIFORMS
01026 Hutchinson, James	20.00	HWY SEASONAL / HIGHWAY DEPT - OPERATING / TRAINING
01664 HYDRAULIC HOSE & ASSEMBLIES	232.45	HWY SEASONAL / HIGHWAY DEPT - OPERATING / SPEC TOOLS
01664 HYDRAULIC HOSE & ASSEMBLIES	331.11	HWY SEASONAL / HIGHWAY DEPT - OPERATING / SPEC TOOLS
01664 HYDRAULIC HOSE & ASSEMBLIES	763.71	HWY SEASONAL / HIGHWAY DEPT - OPERATING / SPEC TOOLS
00110 HYGRADE BUSINESS GROUP	926.76	UNCLASSIFIED / GENRL GOV'T - COMMUN. / PRINTING
00036 INLAND FISHERIES & WILDLIFE	1,116.00	GEN'L GOV / BOAT REG.
00036 INLAND FISHERIES & WILDLIFE	1,935.00	GEN'L GOV / ATV REG.

Warrant 14

Vendor-----	Amount	Account-----
00036 INLAND FISHERIES & WILDLIFE	682.00	GEN'L GOV / RV SALES TAX
00036 INLAND FISHERIES & WILDLIFE	370.00	GEN'L GOV / IFW FEES
01867 Jamie Mayberry	50.00	GEN'L GOV / PARKS & REC
01864 Julie Thompson	250.00	PARKS & REC / PARKS - REPAIR/MAINT / PARK CONCERT
01613 KINGSTON BROWN	18.39	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / CEO/ASSESSOR
01721 LINDSEY MONTANA	150.00	PARKS & REC / PARKS - REPAIR/MAINT / CONCERTS
00041 M.S.A.D. #17	277,599.64	INTER-GOV'T / MSAD #17 - FEES / MSAD #17
00086 MAINE DHHS/CDC	8.75	GEN'L GOV / PLUMB. FEES
00212 MMTCTA	85.00	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / DUES/SUBSCR.
00039 NPSW	21,833.37	SANITATION / N.P.S.W. - FEES / DISPOSAL FEE
00798 OCCUPATIONAL HEALTH CENTERS	56.00	HWY SEASONAL / HIGHWAY DEPT - OPERATING / CONT/DRUG
00798 OCCUPATIONAL HEALTH CENTERS	101.00	FIRE DEPT. / FIRE DEPT - TRAIN/TRAVEL / FIT TESTING
00798 OCCUPATIONAL HEALTH CENTERS	101.00	FIRE DEPT. / FIRE DEPT - TRAIN/TRAVEL / FIT TESTING
00069 PARIS FARMERS UNION	22.98	CAPITAL FUND / BLD. IMPROV. - REPAIR/MAINT / FD BLDG R/M
00771 PERFECT STITCH EMBROIDERY INC.	20.00	POLICE DEPT / POLICE DEPT. - OPERATING / UNIFORMS
00792 PETTY CASH	8.52	SPEC REV / Paris Park
00687 PINE TREE ENGINEERING, INC	1,295.21	HWY SEASONAL / HIGHWAY DEPT - PROFESSIONAL / ENGINEERING
00687 PINE TREE ENGINEERING, INC	570.00	UNCLASSIFIED / GENRL GOV'T - GEN SUPPLIES / CONTINGENCY
01505 RECORD BUILDING SUPPLY FD	101.12	FIRE DEPT. / FIRE DEPT - TRAIN/TRAVEL / TRAINING
00227 REIDS SERVICE CENTER, INC.	74.99	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
00019 RIPLEY & FLETCHER	25.77	POLICE DEPT / 2017 PD VEH - REPAIR/MAINT / VEHICLE
01697 ROTARY OF OXFORD HILLS	100.00	SPEC REV / Paris Park
01697 ROTARY OF OXFORD HILLS	160.00	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / DUES/SUBSCR.
01053 SAMSON, GERALD	34.22	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / CEO/ASSESSOR
01053 SAMSON, GERALD	94.54	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / CEO/ASSESSOR
01868 Shawn's Flooring	17,518.33	GEN'L GOV / TO BUILD IMP
00025 STATE OF MAINE, BMV	5,089.00	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	495.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	2,506.58	GEN'L GOV / MV SALES TAX
00206 STRATHAM TIRE, INC.	543.00	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / TIRES
00044 TEAMSTERS UNION LOCAL 340	331.00	GEN'L GOV / UNION DUES
01763 THE MAINTENANCE CONNECTION, INC	149.27	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01115 TREASURER, STATE OF MAINE	16.40	GEN'L GOV / BIRTH CERTIF
01115 TREASURER, STATE OF MAINE	75.60	GEN'L GOV / DEATH CERTIF
01115 TREASURER, STATE OF MAINE	8.40	GEN'L GOV / MARRIAGE CER
01115 TREASURER, STATE OF MAINE	16.00	GEN'L GOV / MARRIAGE LIC
00037 TREASURER, STATE OF MAINE-A/W	48.00	GEN'L GOV / DOG LICENSE
00214 U.S. CELLULAR	119.00	FIRE DEPT. / FIRE DEPT - COMMUN. / TELEPHONE
01761 UNIFIRST CORPORATION	32.78	HWY SEASONAL / HIGHWAY DEPT - OPERATING / UNIFORMS
01761 UNIFIRST CORPORATION	32.78	HWY SEASONAL / HIGHWAY DEPT - OPERATING / UNIFORMS
01186 W.H. DEMMONS, INC.	386.00	CAPITAL FUND / BLD. IMPROV. - REPAIR/MAINT / FD BLDG R/M
00359 WAL-MART COMMUNITY	49.91	CAPITAL FUND / BLD. IMPROV. - REPAIR/MAINT / FD BLDG R/M
01863 Western Maine Housing Associates LP	358.00	GEN. ASSIST. / SERVICES - UTILITIES / UTILITIES

Warrant Recap

Warrant 14

Vendor-----	Amount	Account-----
00063 WESTERN MAINE SUPPLY CO	359.90	HWY SEASONAL / HIGHWAY DEPT - OPERATING / CULVERTS
01450 WEX BANK	163.10	FIRE DEPT. / FIRE DEPT - OPERATING / VEHICLE GAS
01450 WEX BANK	712.03	HWY SEASONAL / HIGHWAY DEPT - OPERATING / VEHICLE GAS
01450 WEX BANK	1,029.46	POLICE DEPT / POLICE DEPT. - OPERATING / VEHICLE GAS
Prepaid Total--	0.00	
Current Total--	380,653.15	
Warrant Total--	380,653.15	