

**TOWN OF PARIS
BOARD OF SELECTMEN**

**Monday, July 8, 2019
PARIS TOWN OFFICE – 6:30 pm**

1. **Call to Order by the Chair of the Board.**
2. **Pledge of Allegiance to the flag led by the Board of Selectmen.**
3. **Chairman's correspondence**
4. **Consideration of the minutes: June 24, 2019**
5. **Consideration of the following warrants:**
 - Accounts Payable Warrants: 119 (\$80,707.67) and 2 (\$92,713.45)
 - Payroll Warrants: 118 (\$42,873.70) and 1 (\$27,647.81)
6. **Licenses:**
 - NONE**
8. ***Town Manager Update***
 - a. Live update on the new FY 19-20
9. ***Citizen's Comments***
10. ***Select Board Comments***
11. ***Unfinished Business:***
 - a. Consideration and discussion concerning the Riverside Cemetery conditions.
 - b. Consideration and discussion concerning the Mount Mica Road.
 - c. Consideration and discussion concerning the \$200,000.00 increase to the Capital line from town meeting.
 - d. Consideration and discussion concerning the franchise fees on the Spectrum bill.
12. ***New Business:***
 - a. Consideration and discussion concerning an appointment to NPSW.
 - b. Consideration and discussion concerning holding a shorten election.
 - c. Consideration and discussion concerning selling a piece of town owned property.
 - d. Consideration and discussion concerning a new membership application.
13. ***Executive Session***

Adjournment

Additional Information –

Up and coming dates to mark on your calendars –

- Selectmen Meeting – July 22, 2019 – 6:30pm at the Town Office
- Selectmen Meeting – August 12, 2019 – 6:30pm at the Town Office
- Selectmen Meeting – August 26, 2019 – 6:30pm at the Town Office
- **Town Office Closed – September 2, 2019**

Pending items:

Current vacancies on Boards/Committees:

- Appeals Board – 2 full members, 2 alternate members
- Planning Board – 2 alternates

**Town of Paris
33 Market Square
South Paris, Maine 04281**

Selectmen's Meeting Minutes

Date and Time: Monday, June 24, 2019

Location: Paris Town Office

1. The Selectmen's meeting was called to order at 6:30pm by the Chair, Mr. Brackett. Board members who were present: Mr. Summers and Mr. Kilgore.
2. Pledge of Allegiance led by the Board
3. Chairman's correspondence - none
4. Consideration of the minutes from June 10, 2019. On a motion made by Mr. Summers and seconded by Mr. Kilgore to approve the minutes from June 10, 2019. Motion passed 3-0.

5. Consideration of the following warrants:

**Accounts Payable Warrants: 114 (\$9,235.12) and 117 (\$73,698.79)
Payroll Warrants: 112 (\$24,573.45), 115 (\$23,734.66) and 116 (\$684.85)**

On a motion made by Mr. Brackett and seconded by Mr. Vaughn to approve **Account Payable Warrant: 109 (\$18,411.55) and 111 (\$371,146.20) and Payroll Warrants: 108 (\$24,337.05) and 110 (\$33,134.39) 04 (\$22,694.41) and 106 (\$22,027.89)** as presented. Motion passed 3-0.

6. **Licenses:**

- a. Consideration and Discussion of a Liquor License extension for Paris Hill Country Club, 455 Paris Hill Road, South Paris, ME 04281. On a motion made by Mr. Kilgore and seconded by Mr. Summers to approve the liquor license extension for Paris Hill Country Club. Motion passed 3-0.

8. **Interim Town Manager Update:**

- a. **HVAC:** The new HVAC was installed on June 11, 2019
- b. **Budget Update:** Live update

Interim Town Manager informed/updated the Board and residents.

Listen to the tape for full dialogue

9. **Citizen's Comments:**

Listen to the tape for full dialogue

10. **Select Board Comments**

- Mr. Summers – The items are already on the agenda
- Mr. Kilgore – Nothing
- Mr. Brackett – Nothing

Listen to the tape for full dialogue

11. **Unfinished Business**

- a. Consideration and discussion concerning the parking signs at the South Paris Post Office. The town is responsible for the replacement of the signs. No action taken on this item.
- b. Consideration and discussion of the guide wire on Twitchell Road. Interim Town Manager gave the Board an update on this matter. No action taken.
- c. Consideration and discussion on the Riverside Trail. Interim Town Manager informed the Board that this trail belongs to the Healthy Oxford Hills and they will be fixing it. No action taken.

12. **New Business**

- a. Consideration and discussion concerning franchise fees on the Spectrum bill. On a motion made by Mr. Summers and seconded by Mr. Kilgore to table this agenda item. Motion passed 3-0.

- b. Consideration and discussion concerning the Riverside Cemetery conditions. On a motion made by Mr. Brackett and seconded by Mr. Summers to have the Town Manager and Town Clerk move forward with looking into fixing the stones. Motion passed 3-0.
- c. Consideration and discussion concerning the Mount Mica Road. Discussion only, no action taken.
- d. Consideration and discussion regarding a resignation. Chairman Brackett read two letters, one from Mr. Vaughn and the other one from Mr. Andrews resigning their positions on the Select Board. On a motion made by Mr. Kilgore and seconded by Mr. Summers to accept their resignations. Motion passed 3-0.
- e. Consideration and discussion concerning \$200,000.00 increase to the Capital line from town meeting. On a motion made by Mr. Summers and seconded by Mr. Kilgore to table this agenda item until the Highway Director can talk with Mr. Prue. Motion passed 3-0.
- f. Consideration and discussion concerning the closure of the office on July 5th.(staff will be using vacation time) On a motion made by Mr. Summers and seconded by Mr. Kilgore to approve the closing of the office on the 5th of July. Motion passed 3-0.
- g. Consideration and discussion on closing the office early on August 1st at noon and reopening on August 5th at noon for the office remodel. On a motion made by Mr. Summers and seconded by Mr. Kilgore to approve the closing of the office for the remodel. Motion passed 3-0.
- h. Consideration and discussion on appointing Gerald Samson as the Assessor for the Town. On a motion made by Mr. Brackett and seconded by Mr. Summers to appoint Mr. Samson as the Assessor. Motion passed 3-0.
- i. Consideration and discussion on yearly appointments. On a motion made by Mr. Summers and seconded by Mr. Kilgore to approve the yearly appointments. Motion passed 3-0.
- j. Consideration and discussion on signing the Treasurer's Disbursement Warrant Policy. On a motion made by Mr. Summers and seconded by Mr. Kilgore to sign the policy. Motion passed 3-0.
- k. Consideration and discussion on signing the Town Manager contract. Board voted on contract at their last meeting, just signing it in a public meeting.

13. Executive Session

ADJOURNMENT –

On a motion made by Mr. Summers and seconded by Mr. Kilgore to adjourn the meeting at 7:50pm. Everyone was in favor, motion passed 3-0!

Elizabeth Knox, Town Clerk/Secretary

Approval; Board of Selectpersons, Town of Paris, this **8th** day of **July, 2019**

Name	Signature
Russell Brackett	
Selectmen	
Selectmen	
Peter Kilgore	
Christopher Summers	

Warrant 119

Vendor-----	Amount	Account-----
00439 BERNSTEIN SHUR	2,570.58	UNCLASSIFIED / GENRL GOV'T - PROFESSIONAL / ATTORNEY FEE
00005 C.N. BROWN	308.30	HWY SEASONAL / HIGHWAY DEPT - OPERATING / DIESEL
00035 CENTRAL MAINE POWER	32.23	PARKS & REC / PARKS - UTILITIES / ELECTRICITY
01742 CHEWONKI FOUNDATION INC	478.50	PARKS & REC / NEW PROGRAMS - OPERATING / NEW PROGRAMS
01154 COMMUNICATION CONSULTING	938.73	HWY SEASONAL / HIGHWAY DEPT - COMMUN. / RADIOS
00809 ECI MATERIALS	426.00	HWY SEASONAL / HIGHWAY DEPT - OPERATING / GRAVEL
01852 Everett's Primitives	375.00	CAPITAL FUND / PARKS & REC. - PARKS & REC / CAP IMPRVMT
01601 FORTIER'S SECURITY CENTER	22.25	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / BLDG
00036 INLAND FISHERIES & WILDLIFE	1,548.00	GEN'L GOV / BOAT REG.
00036 INLAND FISHERIES & WILDLIFE	1,035.00	GEN'L GOV / ATV REG.
00036 INLAND FISHERIES & WILDLIFE	1,024.65	GEN'L GOV / RV SALES TAX
00036 INLAND FISHERIES & WILDLIFE	756.00	GEN'L GOV / IFW FEES
01356 MAINE MUNICIPAL TAX COLLECTORS' AND	85.00	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / DUES/SUBSCR.
00033 OXFORD COUNTY EAST	76.00	UNCLASSIFIED / GENRL GOV'T - GEN SUPPLIES / LIEN FILINGS
00070 PARIS UTILITY DISTRICT	45,865.74	UNCLASSIFIED / WAGES - PUB. SAFETY / HYDRANTS
00070 PARIS UTILITY DISTRICT	83.81	HWY SEASONAL / TOWN GARAGE - UTILITIES / WATER
00070 PARIS UTILITY DISTRICT	393.68	FIRE DEPT. / FIRE STATION - UTILITIES / WATER
01505 RECORD BUILDING SUPPLY FD	462.78	CAPITAL FUND / PARKS & REC. - PARKS & REC / CAP IMPRVMT
01179 RICE TREE SERVICE	150.00	PARKS & REC / PARKS - REPAIR/MAINT / MOORE PARK
00208 STAPLES CREDIT PLAN	195.47	POLICE DEPT / POLICE DEPT. - GEN SUPPLIES / OFFICE
00208 STAPLES CREDIT PLAN	40.87	ADMIN. / GEN. ADMIN - OPERATING / CLEANING SUP
00208 STAPLES CREDIT PLAN	53.21	ADMIN. / GEN. ADMIN - GEN SUPPLIES / OFFICE
00025 STATE OF MAINE, BMV	3,673.00	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	297.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	2,672.07	GEN'L GOV / MV SALES TAX
00025 STATE OF MAINE, BMV	4,439.75	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	297.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	10,393.80	GEN'L GOV / MV SALES TAX
00206 STRATHAM TIRE, INC.	520.00	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / TIRES
00206 STRATHAM TIRE, INC.	879.18	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / TIRES
01115 TREASURER, STATE OF MAINE	4.00	GEN'L GOV / BIRTH CERTIF
01115 TREASURER, STATE OF MAINE	86.00	GEN'L GOV / DEATH CERTIF
01115 TREASURER, STATE OF MAINE	17.20	GEN'L GOV / MARRIAGE CER
01115 TREASURER, STATE OF MAINE	12.00	GEN'L GOV / MARRIAGE LIC
00037 TREASURER, STATE OF MAINE-A/W	95.00	GEN'L GOV / DOG LICENSE
01853 TWO D Enterprises Inc	345.39	ADMIN. - EXCISE TAX
00359 WAL-MART COMMUNITY	54.48	POLICE DEPT / POLICE DEPT. - GEN SUPPLIES / OFFICE

Prepaid Total-- 0.00

Current Total-- 80,707.67

Warrant Total-- 80,707.67

Warrant 2

Vendor-----	Amount	Account-----
6 AFLAC	143.00	GEN'L GOV / AFLAC CANCER
00376 AFLAC	222.91	GEN'L GOV / AFLAC-ACCIDE
00376 AFLAC	38.87	GEN'L GOV / AFLAC HOSP
00376 AFLAC	102.96	GEN'L GOV / AFLAC-DISABI
00376 AFLAC	123.09	GEN'L GOV / AFLAC SPECIF
00376 AFLAC	92.09	GEN'L GOV / AFLAC-LIFE
01107 ASCAP	11.00	PARKS & REC / PARKS - REPAIR/MAINT / CONCERTS
01486 BLUETARP CREDIT SERVICES	37.62	HWY SEASONAL / CATCH BASIN - REPAIR/MAINT / BASIN MAINT
00035 CENTRAL MAINE POWER	16.10	PARKS & REC / PARKS - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	212.95	POLICE DEPT / PD STATION - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	520.85	FIRE DEPT. / FIRE STATION - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	224.56	ADMIN. / GEN. ADMIN - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	17.71	PARKS & REC / PARKS - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	43.40	PARKS & REC / PARKS - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	19.13	HWY SEASONAL / TOWN GARAGE - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	247.79	HWY SEASONAL / TOWN GARAGE - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	4,137.71	UNCLASSIFIED / STREET LIGHT - PUB. SAFETY / ST/TRAF.LITE
01472 GREAT AMERICA FINANCIAL SVCS.	84.70	ADMIN. / GEN. ADMIN - OPERATING / PARTS & SUPP
01629 HANNAFORD CHARGE SALES	19.57	GEN. ASSIST. / SERVICES - UTILITIES / UTILITIES
01484 HOME DEPOT CREDIT SERVICES	12.88	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01484 HOME DEPOT CREDIT SERVICES	98.15	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
4 HOME DEPOT CREDIT SERVICES	5,077.34	CAPITAL FUND / BLD. IMPROV. - REPAIR/MAINT / TOWN OFFICE
01855 Joshua Sparks	225.00	PARKS & REC / PARKS - REPAIR/MAINT / PARK CONCERT
00230 MADISON AVENUE ASSOC	840.00	GEN. ASSIST. / SERVICES - UTILITIES / UTILITIES
00223 MAINE MUNICIPAL ASSOCIATION	15,191.50	UNCLASSIFIED / WORKERS COMP - INSURANCES / WORKERS COMP
00223 MAINE MUNICIPAL ASSOCIATION	165.48	UNCLASSIFIED / UNEMPLOYMENT - INSURANCES / UNEMPLOYMENT
00223 MAINE MUNICIPAL ASSOCIATION	23,308.00	UNCLASSIFIED / INSURANCE - INSURANCES / LIAB./ BOND
01846 Michael Menes	500.00	PARKS & REC / PARKS - REPAIR/MAINT / PARK CONCERT
00039 NPSW	21,833.37	SANITATION / N.P.S.W. - FEES / DISPOSAL FEE
01856 Oldcastle Lawn & Garden, Inc.	337.50	PARKS & REC / PARKS - REPAIR/MAINT / MOORE PARK
01856 Oldcastle Lawn & Garden, Inc.	337.50	PARKS & REC / PARKS - REPAIR/MAINT / MOORE PARK
00069 PARIS FARMERS UNION	40.95	HWY SEASONAL / CATCH BASIN - REPAIR/MAINT / BASIN MAINT
01854 Peter Allen	900.00	PARKS & REC / PARKS - REPAIR/MAINT / CONCERTS
01553 SUPERIOR CONCRETE	573.00	HWY SEASONAL / CATCH BASIN - REPAIR/MAINT / BASIN MAINT
00044 TEAMSTERS UNION LOCAL 340	397.00	GEN'L GOV / UNION DUES
01006 TRACTION-GENUINE PARTS CO	461.21	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01401 TREASURER STATE OF MAINE	45.00	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / TRAINING
01761 UNIFIRST CORPORATION	32.78	HWY SEASONAL / HIGHWAY DEPT - OPERATING / UNIFORMS
01761 UNIFIRST CORPORATION	32.78	HWY SEASONAL / HIGHWAY DEPT - OPERATING / UNIFORMS
01186 W.H. DEMMONS, INC.	15,988.00	CAPITAL FUND / BLD. IMPROV. - REPAIR/MAINT / TOWN OFFICE

Prepaid Total-- 0.00

Current Total-- 92,713.45

Warrant Total-- 92,713.45