

**Town of Paris
33 Market Square
South Paris, Maine 04281**

Selectmen's Meeting Minutes

Date and Time: Monday, June 10, 2019

Location: Paris Town Office

1. The Selectmen's meeting was called to order at 6:30pm by the Chair, Mr. Brackett. Board members who were present: Mr. Vaughn and Mr. Summers. (Mr. Andrews was late and Mr. Buffington was absent)
2. Pledge of Allegiance led by the Board
3. Chairman's correspondence - none
4. Augusta Update – none
5. Consideration of the minutes from May 18, 2019. On a motion made by Mr. Vaughn and seconded by Mr. Summers to approve the minutes from May 18, 2019. Motion passed 3-0.
6. Consideration of the following warrants:

**Accounts Payable Warrants: 109 (\$18,411.55) and 111 (\$371,146.20)
Payroll Warrants: 108 (\$24,337.05) and 110 (\$33,134.39)**

On a motion made by Mr. Brackett and seconded by Mr. Vaughn to approve **Account Payable Warrant: 109 (\$18,411.55) and 111 (\$371,146.20)** and **Payroll Warrants: 108 (\$24,337.05) and 110 (\$33,134.39) 04 (\$22,694.41) and 106 (\$22,027.89)** as presented. Motion passed 3-0.

7. **Licenses:**
 - a. Consideration and Discussion of a Liquor License renewal for X Vault Pub & Provisions, 10 Market Square, South Paris, ME 04281. On a motion made by Mr. Vaughn and seconded by Mr. Summers to waive holding the public hearing. Motion passed 3-0. On a motion made by Mr. Summers and seconded by Mr. Vaughn to approve the renewal of the liquor license for X-Vault Pub & Provisions. Motion passed 3-0.

8. *Interim Town Manager Update:*

- a. **Budget Update:** Live update
- b. **Policy & Procedure:** Re-forming a committee *On a motion made by Mr. Vaughn and seconded by Mr. Summers to have the Interim Town Manager form a committee and make a charge for them. Motion passed 3-0*

Interim Town Manager informed/updated the Board and residents.

Listen to the tape for full dialogue

9. Citizen's Comments:

Listen to the tape for full dialogue

10. Select Board Comments

- Mr. Summers – Parking signs in front of the Post Office, guide wire on Twitchell Road and walking trail vandalized.
- Mr. Buffington – Absent
- Mr. Vaughn – Norway-Paris walking trail
- Mr. Andrews – absent
- Mr. Brackett – No traffic sign in Market Square?

Listen to the tape for full dialogue

11. Unfinished Business

- a. Consideration and discussion concerning the "Second Amendment Sanctuary Town Resolution." On a motion made by Mr. Summers and seconded by Mr. Vaughn to amend the original motion to include "Article 1, section 16" of the Maine Constitution. Motion passed 4-0.

12. New Business

- a. Consideration and discussion concerning "Pro Second Amendment Town Lawyer." On a motion made by Mr. Andrews and seconded by Mr. Summers to table item. Motion passed 4-0.
- b. Consideration and discussion concerning authorizing the Town Manager to sign a new cell phone contract. On a motion made by Mr. Brackett and seconded by Mr. Vaughn to give the Town Manager authorization to sign the contract. Motion passed 4-0.
- c. Consideration and discussion concerning closing the office early on June 28, 2019 at noontime for closing out the fiscal year end. On a motion made by Mr. Brackett and seconded by Mr. Summers to authorize the town office to close early on June 28, 2019. Motion passed 3-0.
- d. Consideration and discussion concerning vacation payout. Mr. Mowatt spoke to the Board regarding this matter. The Board took no action on this matter.

13. Executive Session

- a. Enter into Executive Session; Pursuant to Title 1 M.S.R.A §405(6)(D) to discuss Contract Negotiations. On a motion made by Summers and seconded by Mr. Andrews to enter into executive session pursuant to title 1 M.S.R.A §405(6) (D) to discuss Contract Negotiations at 7:45pm. Motion passed 4-0. On a motion made by Mr. Andrews and seconded by Mr. Summers to exit executive session at 7:53pm. Motion passed 4-0. On a motion made by Mr. Brackett and seconded by Mr. Summers to approve the Police Department union contract and sign it. Motion passed 4-0.
- a. Enter into Executive Session; Pursuant to Title 1 M.S.R.A §405(6) (A) to discuss Personnel Matters regarding the Town Manager Contract. On a motion made by Mr. Summers and seconded by Mr. Andrews to enter into executive session pursuant to title 1 M.S.R.A §405(6) (A) to discuss Personnel Matters regarding the Town Manager Contract at 7:58pm. Motion passed 4-0. On a motion made by Mr. Summers and seconded by Mr. Andrews to come out of executive session at 8:06pm. Motion passed 4-0. On a motion made by Mr. Summers and seconded by Mr. Brackett to accept the contract with Dawn Waisanen as town manager, just tidy up the verbiage as the EMA Director. Motion passed 4-0.

ADJOURNMENT –

On a motion made by Mr. Summers and seconded by Mr. Andrews to adjourn the meeting at 8:10pm. Everyone was in favor, motion passed 4-0!

Elizabeth Knox, Town Clerk/Secretary

Approval; Board of Selectpersons, Town of Paris, this 10th day of June, 2019

Name	Signature
Russell Brackett	
John Andrews	
Selectmen	
Peter Kilgore	
Christopher Summers	

**TOWN OF PARIS
BOARD OF SELECTMEN**

**Monday, June 24, 2019
PARIS TOWN OFFICE – 6:30 pm**

- 1. Call to Order by the Chair of the Board.**
- 2. Pledge of Allegiance to the flag led by the Board of Selectmen.**
- 3. Chairman's correspondence**
- 4. Augusta Update – John Andrews**
- 5. Consideration of the minutes: June 10, 2019**
- 6. Consideration of the following warrants:**
 - Accounts Payable Warrants: 114 (\$9,235.12) and 117 (\$73,698.79)
 - Payroll Warrants: 112 (\$24,573.45), 115 (\$23,734.66) and 116 (\$684.85)
- 7. Licenses:**
 - a. Consideration and Discussion of a Liquor License extension for the Paris Hill County Club, 455 Paris Hill Road, South Paris, ME 04281.
(Please remember to sign with a blue pen)
- 8. Interim Town Manager Update**
 - a. New HVAC has been installed!!
 - b. Live up on budget
- 9. Citizen's Comments**
- 10. Select Board Comments**
- 11. Unfinished Business:**
 - a. Consideration and discussion concerning the parking signs at the South Paris Post Office.
 - b. Consideration and discussion of the guide wire on Twitchell Road.
 - c. Consideration and discussion on the Riverside Trail.
- 12. New Business:**
 - a. Consideration and discussion concerning franchise fees on the Spectrum bill.
 - b. Consideration and discussion concerning on the Riverside Cemetery conditions.
 - c. Consideration and discussion concerning the Mount Mica Road.
 - d. Consideration of discussion regarding a resignation.
 - e. Consideration and discussion concerning \$200,000.00 increase to the Capital line from town meeting.
 - f. Consideration and discussion concerning the closure of the office on July 5th. (staff will be using vacation time)
 - g. Consideration and discussion on closing the office early on August 1st at noon and reopening on August 5th at noon for the office remodel.

- h. Consideration and discussion on appointing Gerald Samson as the Assessor for the Town.
- i. Consideration and discussion on yearly appointments.
- j. Consideration and discussion on signing the Treasurer's Disbursement Warrant Policy.
- k. Consideration and discussion on signing the Town Manager contract.

13. Executive Session

Adjournment

Additional Information –

Up and coming dates to mark on your calendars –

- **Town office closed on July 4, 2019**
- Selectmen Meeting – July 8, 2019 – 6:30pm at the Town Office

Pending items:

- James Road
- Paris Hill Sidewalks

Current vacancies on Boards/Committees:

- Appeals Board – 2 full members, 2 alternate members
- Planning Board – 2 alternates

Warrant Recap

Warrant 114

Vendor-----	Amount	Account-----
01845 Cassandra J. Snow	18.28	GEN'L GOV / CASH/CHECKNG
00792 PETTY CASH	200.00	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / MANAGER EXP
01794 RISING SUN BAKERY	59.35	ADMIN. / GEN. ADMIN - GEN SUPPLIES / ELECTIONS
01844 Source, Incorporated of Missouri	1,219.00	UNCLASSIFIED / GENRL GOV'T - GEN SUPPLIES / CONTINGENCY
00025 STATE OF MAINE, BMV	6,173.75	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	330.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	1,053.25	GEN'L GOV / MV SALES TAX
01699 SUN JOURNAL	129.78	UNCLASSIFIED / GENRL GOV'T - UNCLASSIFIED / ADVERTISING
01767 W.B. MASON	9.77	ADMIN. / GEN. ADMIN - REPAIR/MAINT / BLDG
01767 W.B. MASON	18.81	ADMIN. / GEN. ADMIN - OPERATING / CLEANING SUP
01767 W.B. MASON	23.13	ADMIN. / GEN. ADMIN - GEN SUPPLIES / OFFICE

Prepaid Total--	59.35
Current Total--	9,175.77
Warrant Total--	9,235.12

Warrant 117

Vendor-----	Amount	Account-----
01436 AAA POLICE SUPPLY	1,352.00	POLICE DEPT / POLICE DEPT. - OPERATING / AMMUNITIONS
00231 ABC RUBBISH, INC.	63.00	HWY SEASONAL / TOWN GARAGE - REPAIR/MAINT / RUBB.REMOVAL
00231 ABC RUBBISH, INC.	31.50	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / RUBB.REMOVAL
00231 ABC RUBBISH, INC.	31.50	ADMIN. / GEN. ADMIN - REPAIR/MAINT / RUBB.REMOVAL
00231 ABC RUBBISH, INC.	31.50	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / RUBB.REMOVAL
00231 ABC RUBBISH, INC.	31.50	ADMIN. / GEN. ADMIN - REPAIR/MAINT / RUBB.REMOVAL
00871 ADVANCE AUTO PARTS	9.18	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00871 ADVANCE AUTO PARTS	24.88	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00871 ADVANCE AUTO PARTS	17.46	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00871 ADVANCE AUTO PARTS	36.25	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00871 ADVANCE AUTO PARTS	2.72	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00871 ADVANCE AUTO PARTS	2.79	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00871 ADVANCE AUTO PARTS	300.90	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01433 ALLEN UNIFORM INC	48.54	FIRE DEPT. / FIRE DEPT - OPERATING / UNIFORMS
00659 BESSEY MOTOR SALES	154.70	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00029 BIG RIG SHOP	264.51	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00005 C.N. BROWN	430.95	HWY SEASONAL / HIGHWAY DEPT - OPERATING / DIESEL
00005 C.N. BROWN	221.52	HWY SEASONAL / HIGHWAY DEPT - OPERATING / DIESEL
00035 CENTRAL MAINE POWER	33.86	UNCLASSIFIED / STREET LIGHT - PUB. SAFETY / ST/TRAF.LITE
00035 CENTRAL MAINE POWER	15.26	PARKS & REC / PARKS - UTILITIES / ELECTRICITY
00035 CENTRAL MAINE POWER	21.66	PARKS & REC / PARKS - UTILITIES / ELECTRICITY
00374 D.J.'S MUNICIPAL SUPPLY, INC.	197.80	HWY SEASONAL / HIGHWAY DEPT - OPERATING / SAFETY EQUIP
01848 Dana R. Perkins	250.00	PARKS & REC / PARKS - REPAIR/MAINT / PARK CONCERT
01688 Dawn Waisanen	10.40	SPEC REV / VETRANS MONU
01688 Dawn Waisanen	25.40	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / TRAVEL
01688 Dawn Waisanen	88.96	UNCLASSIFIED / GENRL GOV'T - UNCLASSIFIED / ADVERTISING
01050 DOUBLE T ENTERPRISES, INC	24.51	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / BLDG
01050 DOUBLE T ENTERPRISES, INC	90.64	FIRE DEPT. / FIRE STATION - REPAIR/MAINT / BLDG
00809 ECI MATERIALS	740.00	HWY SEASONAL / HIGHWAY DEPT - OPERATING / GRAVEL
00809 ECI MATERIALS	480.00	HWY SEASONAL / HIGHWAY DEPT - OPERATING / GRAVEL
00809 ECI MATERIALS	316.00	PARKS & REC / PARKS - REPAIR/MAINT / MOORE PARK
00809 ECI MATERIALS	930.00	HWY SEASONAL / HIGHWAY DEPT - OPERATING / GRAVEL
00972 ELECTION SYSTEMS & SOFTWARE, INC	240.80	ADMIN. / GEN. ADMIN - GEN SUPPLIES / ELECTIONS
00972 ELECTION SYSTEMS & SOFTWARE, INC	240.80	ADMIN. / GEN. ADMIN - GEN SUPPLIES / ELECTIONS
00972 ELECTION SYSTEMS & SOFTWARE, INC	468.84	ADMIN. / GEN. ADMIN - GEN SUPPLIES / ELECTIONS
01457 GRASSROOTS GRAPHICS	1,251.00	UNCLASSIFIED / GENRL GOV'T - COMMUN. / PRINTING
01821 GWI	20.99	FIRE DEPT. / FIRE DEPT - COMMUN. / TELEPHONE
01821 GWI	364.09	FIRE DEPT. / FIRE DEPT - COMMUN. / TELEPHONE
01849 Heather L'Heureux	200.00	PARKS & REC / PARKS - REPAIR/MAINT / CONCERTS
00007 HOWARD P. FAIRFIELD, INC.	458.00	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00007 HOWARD P. FAIRFIELD, INC.	250.00	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00593 J & K SPORTING GOODS	9.99	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00593 J & K SPORTING GOODS	52.96	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01850 LED Emergency Vehicle Lighting Inc	362.95	CAPITAL FUND / PD DEPT - CAPITAL / PD VEH EQUIP

Warrant 117

Vendor-----	Amount	Account-----
00061 M.M.E.H.T.	6,867.02	ADMIN. / GEN. ADMIN - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	10,245.21	POLICE DEPT / WAGES/BENS - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	5,578.53	HWY SEASONAL / HIGHWAY DEPT - BENEFITS / HEALTH INS
00061 M.M.E.H.T.	4,794.92	GEN'L GOV / HEALTH/DENT.
00061 M.M.E.H.T.	216.80	ADMIN. / GEN. ADMIN - BENEFITS / DENTAL INS
00061 M.M.E.H.T.	303.52	POLICE DEPT / WAGES/BENS - BENEFITS / DENTAL INS
00061 M.M.E.H.T.	173.44	HWY SEASONAL / HIGHWAY DEPT - BENEFITS / DENTAL INS
00061 M.M.E.H.T.	424.46	GEN'L GOV / HEALTH/DENT.
00061 M.M.E.H.T.	464.36	GEN'L GOV / I.P.P.
00061 M.M.E.H.T.	41.10	UNCLASSIFIED / INSURANCE - INSURANCES / LIFE INSURAN
00061 M.M.E.H.T.	105.90	GEN'L GOV / HEALTH/DENT.
00288 MAINE CHIEF OF POLICE ASSOC.	200.00	POLICE DEPT / POLICE DEPT. - TRAIN/TRAVEL / DUES/SUBSCR.
00530 MODEM WAVS. INC	200.00	ADMIN. / GEN. ADMIN - GEN SUPPLIES / ELECTIONS
01304 MODERN PEST SERVICES	65.00	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / BLDG
01304 MODERN PEST SERVICES	125.00	ADMIN. / GEN. ADMIN - REPAIR/MAINT / BLDG
01304 MODERN PEST SERVICES	224.00	ADMIN. / GEN. ADMIN - REPAIR/MAINT / BLDG
01762 NAPA AUTO PARTS	18.99	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
00033 OXFORD COUNTY EAST	76.00	UNCLASSIFIED / GENRL GOV'T - GEN SUPPLIES / LIEN FILINGS
00069 PARIS FARMERS UNION	330.22	HWY SEASONAL / HIGHWAY DEPT - OPERATING / CULVERTS
00069 PARIS FARMERS UNION	7,749.00	HWY SEASONAL / HIGHWAY DEPT - OPERATING / CULVERTS
00069 PARIS FARMERS UNION	18.34	ADMIN. / GEN. ADMIN - REPAIR/MAINT / BLDG
00069 PARIS FARMERS UNION	7.15	ADMIN. / GEN. ADMIN - REPAIR/MAINT / BLDG
00070 PARIS UTILITY DISTRICT	55.64	ADMIN. / GEN. ADMIN - UTILITIES / WATER
00070 PARIS UTILITY DISTRICT	140.22	ADMIN. / GEN. ADMIN - UTILITIES / SEWER
01851 Paula Andrews	74.50	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / TRAVEL
00189 RESPONSIBLE PET CARE	2,591.50	UNCLASSIFIED / A/C SERVICES - UNCLASSIFIED / A/C CATS
01847 Richard K. Adam	500.00	PARKS & REC / PARKS - REPAIR/MAINT / PARK CONCERT
01847 Richard K. Adam	800.00	PARKS & REC / PARKS - REPAIR/MAINT / CONCERTS
01236 RICOH USA, INC	13.83	POLICE DEPT / POLICE DEPT. - REPAIR/MAINT / EQUIPMENT
01627 SPECTRUM	34.98	POLICE DEPT / POLICE DEPT. - COMMUN. / TELEPHONE
00025 STATE OF MAINE, BMV	3,393.50	GEN'L GOV / B.M.V. FEES
00025 STATE OF MAINE, BMV	330.00	GEN'L GOV / TITLE FEES
00025 STATE OF MAINE, BMV	2,593.26	GEN'L GOV / MV SALES TAX
00206 STRATHAM TIRE, INC.	520.00	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / TIRES
00206 STRATHAM TIRE, INC.	879.18	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / TIRES
00206 STRATHAM TIRE, INC.	520.00	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / TIRES
01545 TERRY HAYES	200.00	ADMIN. / GEN. ADMIN - GEN SUPPLIES / ELECTIONS
01660 TIRE WAREHOUSE	66.41	HWY SEASONAL / HIGHWAY DEPT - REPAIR/MAINT / TIRES
01006 TRACTION-GENUINE PARTS CO	15.44	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01595 ULINE SHIPPING	125.31	ADMIN. - F.D. HALL RE
01761 UNIFIRST CORPORATION	32.78	HWY SEASONAL / HIGHWAY DEPT - OPERATING / UNIFORMS
01761 UNIFIRST CORPORATION	32.78	HWY SEASONAL / HIGHWAY DEPT - OPERATING / UNIFORMS
01761 UNIFIRST CORPORATION	195.59	HWY SEASONAL / HIGHWAY DEPT - OPERATING / UNIFORMS

Warrant 117

Vendor-----	Amount	Account-----
00054 VERIZON WIRELESS SERVICES LLC	27.35	ADMIN. / GEN. ADMIN - UTILITIES / CELLPHONE
00054 VERIZON WIRELESS SERVICES LLC	245.63	POLICE DEPT / POLICE DEPT. - COMMUN. / CELL SERVICE
00054 VERIZON WIRELESS SERVICES LLC	29.80	HWY SEASONAL / TOWN GARAGE - COMMUN. / CELL SERVICE
00054 VERIZON WIRELESS SERVICES LLC	37.74	FIRE DEPT. / FIRE DEPT - COMMUN. / TELEPHONE
01347 VIKING-CIVES OF MAINE	9,004.85	HWY SEASONAL / HIGHWAY DEPT - OPERATING / SPEC TOOLS
00359 WAL-MART COMMUNITY	59.52	PARKS & REC / NEW PROGRAMS - OPERATING / NEW PROGRAMS
00359 WAL-MART COMMUNITY	175.49	ADMIN. / GEN. ADMIN - TRAIN/TRAVEL / MANAGER EXP
00476 WESTERN MAINE STEEL COMPANY	610.64	HWY SEASONAL / HIGHWAY DEPT - OPERATING / PARTS & SUPP
01450 WEX BANK	165.48	FIRE DEPT. / FIRE DEPT - OPERATING / VEHICLE GAS
01450 WEX BANK	617.01	HWY SEASONAL / HIGHWAY DEPT - OPERATING / VEHICLE GAS
01450 WEX BANK	978.15	POLICE DEPT / POLICE DEPT. - OPERATING / VEHICLE GAS
01209 WITMER PUBLIC SAFETYGROUP, INC.	75.98	FIRE DEPT. / FIRE DEPT - OPERATING / UNIFORMS
01209 WITMER PUBLIC SAFETYGROUP, INC.	75.98	FIRE DEPT. / FIRE DEPT - OPERATING / UNIFORMS
01209 WITMER PUBLIC SAFETYGROUP, INC.	50.98	FIRE DEPT. / FIRE DEPT - OPERATING / FIRE EQUIP.
Prepaid Total--	0.00	
Current Total--	73,698.79	
Warrant Total--	73,698.79	